



1340 Marina Way South  
Richmond, CA 94804  
510.236.1013  
Fax 510.236.1957  
www.MarinaBayYachtHarbor.com  
info@mbyachtharbor.com

**BERTH APPLICATION**  
(Liveaboards please use Liveaboard Application)

Application Date: \_\_\_\_\_ Planned Occupancy Date: \_\_\_\_\_

Boat Owner's name: \_\_\_\_\_ SS #: \_\_\_\_\_

Residence Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Mailing Address: (if different than above) \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_

Emergency Contact (Name): \_\_\_\_\_ Phone: \_\_\_\_\_

Expected Length of Stay (Min 3-mo.): \_\_\_\_\_ Email Address: \_\_\_\_\_

**VESSEL:**

**Name:** \_\_\_\_\_ **Doc./Reg. #:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_

**Make/Model:** \_\_\_\_\_ **Year:** \_\_\_\_\_ **Description:** \_\_\_\_\_  
(Color, type, i.e. sloop, trawler etc.)

**Length of Vessel: (LOA):** \_\_\_\_\_ **Beam:** \_\_\_\_\_ **Draft:** \_\_\_\_\_ **Boat Type:** Sail [ ] Power [ ]

**Hull Type:** Wood [ ] Steel [ ] Fiberglass [ ] Alum [ ] **Fuel Type:** Diesel [ ] Gas [ ]

**Motor:** Inboard [ ] Outboard [ ] Auxiliary [ ] Other [ ] **Holding Tank:** Yes [ ] No [ ]

**Insurance Carrier:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_

**Current Marina:** \_\_\_\_\_  
(Name & Location; Dates of occupancy of last marina if vessel is in transit)

I was referred to Marina Bay by: \_\_\_\_\_

Applicant understands and agrees that the above personal information may be used to obtain credit information from credit reporting sources and authorizes the verification of all references and statements made.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Received by Signature

\_\_\_\_\_  
Date

**CREDIT CARD USERS - PLEASE SIGN BELOW:**

I DO HEREBY AUTHORIZE MARINA BAY TO USE MY CREDIT CARD FOR THE SOLE PURPOSE OF PAYING: CREDIT CHECK, DOCKAGE, UTILITY, AND LIVE-ABOARD DEPOSITS AND FEES.

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

VISA     Mastercard     American Express     Other \_\_\_\_\_

Name (as it appears on credit card): \_\_\_\_\_

Signature (as it appears on credit card): \_\_\_\_\_

|                          |                  |
|--------------------------|------------------|
| <b>Credit Check Fee:</b> | \$ <u>WAIVED</u> |
| <b>Security Deposit:</b> | \$ _____         |
| <b>Other (_____):</b>    | \$ _____         |
| <b>TOTAL:</b>            | \$ _____         |

**OFFICE USE ONLY:**

Slip #: \_\_\_\_\_

Temporary Date In: \_\_\_\_\_ TO \_\_\_\_\_

Account #: \_\_\_\_\_

Documents in Process: \_\_\_\_\_

Date In: \_\_\_\_\_

\_\_\_\_\_



1340 Marina Way South  
Richmond, CA 94804  
510.236.1013  
Fax 510.236.1957  
www.MarinaBayYachtHarbor.com  
info@mbyachtharbor.com

## DOCUMENTS REQUIRED FOR BERTH LICENSE AGREEMENT

- Approved Credit Report (Marina staff will obtain)
- Copy of current Boat Registration or Certificate of Documentation
- Valid Certificate of Insurance that must include:
  - Minimum liability coverage of **\$500,000**
  - Protection & Indemnity coverage (including Wreck Removal)
  - Hull & Machinery coverage equal to the value of your vessel
  - Copy of insurance policy that names marina as Additionally Insured as follows:

**Marina Bay Yacht Harbor**  
**1340 Marina Way South**  
**Richmond, CA 94804**

(Pollution coverage is also recommended for your protection)

- Vessels over 10 years old must provide current photo(s) including a view showing registration (CF) numbers or documented name
- Copy of Driver's License or Identification
- Proof of Residency. Copy of a utility bill (i.e. PG&E, water or garbage bill).
- Vessel Inspection (at Marina's discretion).
  - Live Aboard Applicants please complete Live Aboard Application.

- Deposit to hold slip (refundable within 30 days)

*Security deposit is based on the size of the slip:*

|  |             |
|--|-------------|
| 36' LOA and under =                        | \$300       |
| Greater than 36' LOA – Less than 45' LOA = | \$400       |
| 45' LOA and greater =                      | \$500       |
| End-Ties                                   | \$10 / foot |